Sandstone Charter Township Board of Trustees Meeting

May 11, 2026

Draft Minutes

Meeting called to order at 6:00 p.m.

MEMBERS PRESENT: Supervisor Gary W. Britten, Clerk Kimberly M. Britten, Treasurer Betty Sue VanWinkle, Trustees Jeff Hale, Nicole Cantrell, Cheryl Marks
Absent: Steve Noble

Pledge of Allegiance: Gary W. Britten

Public comment on agenda items: None

Agenda additions/deletions Additions None

Motion to Approve Agenda by Marks	Second Hale	*Motion carried*
Motion to Approve 4-13-2026 minutes by Marks	Second Hale	*Motion carried*
Motion to Approve prepaid bills by Marks	Second Cantrell	*Motion carried*
Motion to Payroll/Treasurer disbursements by Hale	Second VanWinkle	*Motion carried*

Sheriff's Report: Deputy Amy Bretes
Sheriff's summary and statistics reviewed.

Bldg. Inspector/Zoning Admin Report:
B. Powers absent. Building permit reports reviewed.

Commissioner Report: T. Bair
Information shared about the Community Action agency

Guests:

Planning Commission Report: N. Cantrell
Public Hearing conducted re rezoning 4935 N. Parma Rd. to RNF-1.
Nearest neighbor offered comments. No action taken by Commission.

Treasurer's Report: Betty Sue VanWinkle (monthly bank balances)
Taxes are completed for the winter.

Clerk's Report: Kim Britten
Proposed Fire Fund Millage Resolution w/Ballot Language
offered by Marks Support by VanWinkle

Roll Call: *Yes*: Gary W. Britten, Kimberly M. Britten, Betty Sue VanWinkle, Jeff Hale, Nicole Cantrell, Cheryl Marks *Resolution adopted*
No: None

Fire Board Report: Report by A. Eichenberg in the absence of S. Noble
Reported that invoices were not reviewed by the entire Fire Board.
Motion by G. Britten to approve $89,214.46 in disbursements as set forth in the vendor detail list. Second Marks
Roll call: 5 Yes. 1 No. *Motion carried*

Motion by G. Britten to allow specific language regarding review of invoices in his reply to the Fire Board. Second Hale — *Motion carried*

Assessor Report: G. Britten
Board reviewed written report from Assessor J. Pulling

Supervisor Report by G. Britten
1) Reviewed the response from JCDOT (Jim Cole) on Bailey Rd situation.
2) Discussed appointment of a Township Code Enforcement Officer and Zoning Administrator

Unfinished Business: None

New business:

1) JCDOT Rogers Rd contract

Motion by G. Britten to approve JCDOT Rogers Rd contract at no more than $169,000.93. Second Hale — *Resolution adopted*

Roll call: 6 yes, 0 no

Motion by G. Britten to amend 2026-2027 budget: Acct 101-446-775 Roads, Steets, Bridges (not Act 51) to increase budgeted expenditure to $170,000 from $160,000. Second Marks — *Motion carried*

2) Public Safety Revenue Sharing Program

Motion by G. Britten to amend 2026-2027 budget: to add to the Police Fund a new line item – State Revenue Sharing – Public Safety, Acct 207-000-569, in order to provide a place to book the public safety grant of $2,365, and to deposit $2,325 of the grant in that fund to be used for sheriff patrol expense, and to use $40 for a public safety traffic sign for Clean-Up Day. Second Marks — *Motion carried*

Board Comments: Parma Elementary School is for sale.

Public comments – open topic: None

Motion to adjourn by Marks Second Hale — *Motion carried*

Meeting adjourned at 9:15 pm

Kimberly M. Britten
Clerk, Sandstone Charter Township